Monthly Billing- Compliance Checklist 2021

(To be attached with every bill completed in all respect)

wef July 21

NAME OF CONTRACTOR: **DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD™**

UNIT/ PREMISES: **MAX HOSPITAL, SAKET NEW DELHI-110017**

BILL DETAILS

BILL FOR THE MONTH:	**FEBRUARY'2022**	**Total Bill Amount (In Rs.):**
ACTUAL WAGES PAID:	Basic: 37894	Gross (Rs): 58623
Compliances	PF Amount: 4027	ESI Amount: 442
Total Number of Employees in month	4	Actual Wages Paid date 07 FEBRUARY'2022

Sl. No.	LAW/ PART RELATED WITH	CHECKLIST	MARK	REMARKS	Comments
1	Minimum Wages Act 1948 Payment of Wages Act 1936	ATTENDANCE REGISTER - Form- XVI (Current Month)	√		Attached
2		WAGE REGISTER - Form- XVI (Current Month)	√		Attached
3		Salary Transfer Letter (All Bank's) through RTGS/ Cheque for- Current Month	√		Attached
4		Salary Slip (Sample)	√		Attached
5	ESIC Act 1948	ESI Challan & Registration No (Previous month)	√	Previous Month to be attached	Attached
6		ECR Copy (Previous Month)	√		Attached
7		TIC of New Employees for current month			Required for New Employee
8	PF & Misc Act 1952	EPF Challan (Previous Month)	√	Previous Month to be attached	Attached
9		ECR Copy (Previous Month)	√		Attached
10		Statement of Contractors(Form 36B)	√	Current Month	Attached
11	As Per Contract Labor (R&A) Act, 1970	Labor License Validity	N/A		Not Applicable
12		Permissible Workman Strength under CLRA License	N/A		Not Applicable
13		Total Number of Employees and Sample of Employee Card.	N/A		Required for New Employee
14	LWF & P. Tax	Copy of Submitted LWF (As applicable)	N/A		1 time document
15		Copy of submitted P. Tax	N/A		Not Applicable
16	BGV Clearance and Vaccination Report	BGV status Report and Summary	N/A		Attached
17		Vaccination	N/A		Attached
18	Other	Briefing of Code Violations / WB to New Joiners		Need declaration	
19		Briefing of POSH guidelines to New Joiner		Need declaration	
20	Complete salary sheet tallied with Bill Amount		Bill month	Hard Copy, Signed & Stamped	Attached

For Duos Brain Management Support Services Private Limited

Authorised Signatory

Submitted by : Satendra Kumar
Signature of Auth. Representative of Vendor with name
Date:- 08/07/2021

Received by:
Sign & Name from user Department's
Date:-

	Ref Clause	Penalty Amount
SLA Penalty (If any)		

Name and Signature Checker From Administration

Date: ....

Signature with name of Verifier
From Compliance Team / HR-BP

Date: ....

FORM XVI
[(See Rule 78(1)(a)(i)]

MUSTER ROLL

Promises Made...Promises Kept

Name and Add of Contractor : DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD
A-40,Pochanpur Extn, Gali No.1,Sector-23,Dwarka,New Delhi-110077

Name & Address of estt. in/under which contract is carried on: MAX HEALTHCARE INSTITUTE LIMITED
1,2, Press Enclave Road, Mandir Marg,Saket, New Delhi, Delhi-110017

Nature and location of work : Facade maintenance at : MAX HOSPITAL,Saket,New Delhi-110017

Name & Address of principal Employer: MAX HEALTHCARE INSTITUTE LIMITED.
1,2, Press Enclave Road, Mandir Marg,Saket, New Delhi, Delhi-110017

FOR THE MONTH OF : JANUARY'2022

Sl.No.	Employee Id	Name of Workman	Father's Name	Sex	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	P	A	W/O	H	Total PAY DAYS
1	DB1764	MANISH	OM PRAKASH	M	P	W/O	P	P	P	P	P	A	W/O	P	P	P	P	P	P	W/O	P	P	P	P	P	A	A	A	A	A	P	P	P	W/O	P	21	6	4	0	25
2	DB1763	SONU	LAXMAN MAHATO	M	P	P	P	W/O	P	P	P	P	P	A	A	A	A	A	A	A	A	A	P	A	P	P	P	P	W/O	H	P	P	P	P	P	18	10	2	1	21
3	DB2370	FIROZ MIYAN	MOHM KALAM	M	A	A	P	P	P	P	P	W/O	P	P	P	P	P	P	W/O	P	P	P	P	P	P	W/O	P	P	P	H	P	P	W/O	P	P	24	2	4	1	29
4	DB2995	VIVEK KUMAR	GANGA SAHAY	M	P	P	W/O	P	P	P	P	P	P	W/O	P	A	P	P	P	P	W/O	P	P	P	P	P	P	W/O	P	H	P	P	P	P	W/O	24	1	5	1	30

For Duos Brain Management Support Services Private Limited

Authorised Signatory

DUOS BRAIN MANAGEMENT SUPPORT SERVICES PRIVATE LIMITED

Max Hospital Saket,
1,2, Press Enclave Road, Mandir Marg,Saket, New Delhi, Delhi-110017

FORM XVII [(SEE RULE 78(1)(A)(I)]
Firm PF Number: DLCPM1526896000
Firm ESIC Number: 20001248580001099

SALARY / WAGES REGISTER FOR THE MONTH OF: JANUARY, 2022

Sr.No. # ID #	Particulars Employee Name F/H Name Designation P.F Number U.A.N Insurance Number D.O.J	Salary/Wage Rate Basic DA/VDA SPL.ALL Wash Bonus Leave CCA H.R.A CONVEY. Height INCENT Medical Phone Arrear OT OTH.ALL Total	Attendance W.D S.L H.D C.H C.L W.P E.L P.D INCEN	Earnings Basic DA/VDA SPL.ALL Wash Bonus Leave CCA H.R.A CONVEY. Height INCENT Medical Phone Arrear OT OTH.ALL Total	Deductions E.P.F E.S.I L.W.F ADVAN. Fine Recovery Loan Meal TDS/IT P.Tax Total	Employee Share Pension Difference E.S.I.C LWFER	Net Amt. Payable PayMode A/c.No. BankName Total	Signature with Revenue Stamp Date of issue
1 DB2370	FIROZ MIYAN MOHM KALAM RAS N/A 100622475255 N/A 01/07/2020	10616.00 0.00 0.00 1769.00 0.00 851.00 0.00 5308.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **18544.00**	24.00 0.00 5.00 0.00 0.00 0.00 0.00 **29.00** 0.00	9931.00 0.00 0.00 1655.00 0.00 796.00 0.00 4966.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **17348.00**	1192.00 131.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **1323.00**	0.00 0.00 0.00 0.00 0.00	Paid N/A N/A **16025.00**	
2 DB1764	MANISH OM PRAKASH CLEANER N/A 100606035673 N/A 07/04/2015	9638.00 0.00 0.00 1607.00 0.00 772.00 0.00 4819.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **16836.00**	21.00 0.00 4.00 0.00 0.00 0.00 0.00 **25.00** 0.00	7773.00 0.00 0.00 1296.00 0.00 623.00 0.00 3886.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **13577.00**	933.00 102.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **1035.00**	0.00 0.00 0.00 0.00 0.00	Paid N/A N/A **12542.00**	
3 DB1763	SONU LAXMAN MAHTO CLEANER N/A 100605941279 N/A 04/04/2015	9638.00 0.00 0.00 1607.00 0.00 772.00 0.00 4819.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **16836.00**	18.00 0.00 3.00 0.00 0.00 0.00 0.00 **21.00** 0.00	6529.00 0.00 0.00 1089.00 0.00 523.00 0.00 3264.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **11405.00**	783.00 86.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **869.00**	0.00 0.00 0.00 0.00 0.00	Paid N/A N/A **10536.00**	
4 DB2995	VIVEK KUMAR GANGA SAHAY CLEANER N/A 101002042830 N/A 17/01/2017	9638.00 0.00 0.00 1607.00 0.00 772.00 0.00 4819.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **16836.00**	24.00 0.00 6.00 0.00 0.00 0.00 0.00 **30.00** 0.00	9327.00 0.00 0.00 1555.00 0.00 747.00 0.00 4664.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **16293.00**	1119.00 123.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **1242.00**	0.00 0.00 0.00 0.00 0.00	Paid N/A N/A **15051.00**	
	Total			33560.00 0.00 0.00 5595.00 0.00 2689.00 0.00 16780.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **58623.00**	4027.00 442.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **4469.00**	0.00 0.00 0.00 0.00 **0.00**	**54154.00**	

For Duos Brain Management Support Services Private Limited

Authorised Signatory

DUOS BRAIN MANAGEMENT SUPPORT SERVICES PRIVATE LIMITED

MAX HOSPITAL SAKET,

1,2, PRESS ENCLAVE ROAD, MANDIR MARG,SAKET, NEW DELHI, DELHI-110017

SALARY / WAGES SLIP FOR THE MONTH OF: JANUARY, 2022 **FORM XIX [SEE RULE 78(1)(B)]**

Sr.No. # ID #	Particulars		Salary/Wage Rate			Attendance		Earnings			Deductions		Employee Share	Net Amt. Payable	Signature with Revenue Stamp Date of issue
	Employee Name		Basic	DA/VDA	SPL.ALL	W.D	S.L	Basic	DA/VDA	SPL.ALL	E.P.F	E.S.I	Pension	PayMode	
	F/H Name		Wash	Bonus	Leave	H.D	C.H	Wash	Bonus	Leave	L.W.F	ADVAN.	Difference	A/c.No.	
	Designation		CCA	H.R.A	CONVEY.	C.L	W.P	CCA	H.R.A	CONVEY.	Fine	Recovery	E.S.I.C	BankName	
	P.F Number	U.A.N	Height	INCENT	Medical	E.L	P.D	Height	INCENT	Medical	Loan	Meal	LWFER		
	Insurance Number	D.O.J	Phone	Arrear	OT	INCEN		Phone	Arrear	OT	TDS/IT	P.Tax			
					OTH.ALL					OTH.ALL					
					Total					**Total**		**Total**		**Total**	
1 DB2370	FIROZ MIYAN		10616.00	0.00	0.00	24.00	0.00	9931.00	0.00	0.00	1192.00	131.00	0.00	Paid	
	MOHM KALAM		1769.00	0.00	851.00	5.00	0.00	1655.00	0.00	796.00	0.00	0.00	0.00	N/A	
	RAS		0.00	5308.00	0.00	0.00	0.00	0.00	4966.00	0.00	0.00	0.00	0.00	N/A	
	N/A	100622475255	0.00	0.00	0.00	0.00	**29.00**	0.00	0.00	0.00	0.00	0.00	0.00		
	N/A	01/07/2020	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00			
					0.00					0.00					
					18544.00					**17348.00**		**1323.00**	0.00	**16025.00**	

For Duos Brain Management Support Services Private Limited

Authorised Signatory

DUOS BRAIN MANAGEMENT SUPPORT SERVICES PRIVATE LIMITED

MAX HOSPITAL SAKET,

1,2, PRESS ENCLAVE ROAD, MANDIR MARG,SAKET, NEW DELHI, DELHI-110017

SALARY / WAGES SLIP FOR THE MONTH OF: JANUARY, 2022 **FORM XIX [SEE RULE 78(1)(B)]**

Sr.No. # ID #	Particulars		Salary/Wage Rate			Attendance		Earnings			Deductions		Employee Share	Net Amt. Payable	Signature with Revenue Stamp Date of issue
	Employee Name		Basic	DA/VDA	SPL.ALL	W.D	S.L	Basic	DA/VDA	SPL.ALL	E.P.F	E.S.I	Pension	PayMode	
	F/H Name		Wash	Bonus	Leave	H.D	C.H	Wash	Bonus	Leave	L.W.F	ADVAN.	Difference	A/c.No.	
	Designation		CCA	H.R.A	CONVEY.	C.L	W.P	CCA	H.R.A	CONVEY.	Fine	Recovery	E.S.I.C	BankName	
	P.F Number	U.A.N	Height	INCENT	Medical	E.L	P.D	Height	INCENT	Medical	Loan	Meal	LWFER		
	Insurance Number	D.O.J	Phone	Arrear	OT	INCEN		Phone	Arrear	OT	TDS/IT	P.Tax			
					OTH.ALL					OTH.ALL					
					Total					**Total**		**Total**		**Total**	
2 DB1764	MANISH		9638.00	0.00	0.00	21.00	0.00	7773.00	0.00	0.00	933.00	102.00	0.00	Paid	
	OM PRAKASH		1607.00	0.00	772.00	4.00	0.00	1296.00	0.00	623.00	0.00	0.00	0.00	N/A	
	CLEANER		0.00	4819.00	0.00	0.00	0.00	0.00	3886.00	0.00	0.00	0.00	0.00	N/A	
	N/A	100606035673	0.00	0.00	0.00	0.00	**25.00**	0.00	0.00	0.00	0.00	0.00	0.00		
	N/A	07/04/2015	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00			
					0.00					0.00					
					16836.00					**13577.00**		**1035.00**	0.00	**12542.00**	

DUOS BRAIN MANAGEMENT SUPPORT SERVICES PRIVATE LIMITED

MAX HOSPITAL SAKET,

1,2, PRESS ENCLAVE ROAD, MANDIR MARG,SAKET, NEW DELHI, DELHI-110017

SALARY / WAGES SLIP FOR THE MONTH OF: JANUARY, 2022 **FORM XIX [SEE RULE 78(1)(B)]**

Sr.No. # ID #	**Particulars**		**Salary/Wage Rate**			**Attendance**		**Earnings**			**Deductions**		**Employee Share**	**Net Amt. Payable**	**Signature with Revenue Stamp Date of issue**
	Employee Name		Basic	DA/VDA	SPL.ALL	W.D	S.L	Basic	DA/VDA	SPL.ALL	E.P.F	E.S.I	Pension	PayMode	
	F/H Name		Wash	Bonus	Leave	H.D	C.H	Wash	Bonus	Leave	L.W.F	ADVAN.	Difference	A/c.No.	
	Designation		CCA	H.R.A	CONVEY.	C.L	W.P	CCA	H.R.A	CONVEY.	Fine	Recovery	E.S.I.C	BankName	
	P.F Number	U.A.N	Height	INCENT	Medical	E.L	P.D	Height	INCENT	Medical	Loan	Meal	LWFER		
	Insurance Number	D.O.J	Phone	Arrear	OT	INCEN		Phone	Arrear	OT	TDS/IT	P.Tax			
					OTH.ALL					OTH.ALL					
					Total					**Total**		**Total**		**Total**	
3 DB1763	SONU		9638.00	0.00	0.00	18.00	0.00	6529.00	0.00	0.00	783.00	86.00	0.00	Paid	
	LAXMAN MAHTO		1607.00	0.00	772.00	3.00	0.00	1089.00	0.00	523.00	0.00	0.00	0.00	N/A	
	CLEANER		0.00	4819.00	0.00	0.00	0.00	0.00	3264.00	0.00	0.00	0.00	0.00	N/A	
	N/A	100605941279	0.00	0.00	0.00	0.00	**21.00**	0.00	0.00	0.00	0.00	0.00	0.00		
	N/A	04/04/2015	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00			
					0.00					0.00					
					16836.00					**11405.00**		**869.00**	0.00	**10536.00**	

For Duos Brain Management Support Services Private Limited

Authorised Signatory

DUOS BRAIN MANAGEMENT SUPPORT SERVICES PRIVATE LIMITED

MAX HOSPITAL SAKET,

1,2, PRESS ENCLAVE ROAD, MANDIR MARG,SAKET, NEW DELHI, DELHI-110017

SALARY / WAGES SLIP FOR THE MONTH OF: JANUARY, 2022 **FORM XIX [SEE RULE 78(1)(B)]**

Sr.No. # ID #	**Particulars**		**Salary/Wage Rate**			**Attendance**		**Earnings**			**Deductions**		**Employee Share**	**Net Amt. Payable**	**Signature with Revenue Stamp Date of issue**
	Employee Name		Basic	DA/VDA	SPL.ALL	W.D	S.L	Basic	DA/VDA	SPL.ALL	E.P.F	E.S.I	Pension	PayMode	
	F/H Name		Wash	Bonus	Leave	H.D	C.H	Wash	Bonus	Leave	L.W.F	ADVAN.	Difference	A/c.No.	
	Designation		CCA	H.R.A	CONVEY.	C.L	W.P	CCA	H.R.A	CONVEY.	Fine	Recovery	E.S.I.C	BankName	
	P.F Number	U.A.N	Height	INCENT	Medical	E.L	P.D	Height	INCENT	Medical	Loan	Meal	LWFER		
	Insurance Number	D.O.J	Phone	Arrear	OT	INCEN		Phone	Arrear	OT	TDS/IT	P.Tax			
					OTH.ALL					OTH.ALL					
					Total					**Total**		**Total**		**Total**	
4 DB2995	VIVEK KUMAR		9638.00	0.00	0.00	24.00	0.00	9327.00	0.00	0.00	1119.00	123.00	0.00	Paid	
	GANGA SAHAY		1607.00	0.00	772.00	6.00	0.00	1555.00	0.00	747.00	0.00	0.00	0.00	N/A	
	CLEANER		0.00	4819.00	0.00	0.00	0.00	0.00	4664.00	0.00	0.00	0.00	0.00	N/A	
	N/A	101002042830	0.00	0.00	0.00	0.00	**30.00**	0.00	0.00	0.00	0.00	0.00	0.00		
	N/A	17/01/2017	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00			
					0.00					0.00					
					16836.00					**16293.00**		**1242.00**	0.00	**15051.00**	

DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD™
Corporate Office: A-40 Pochanpur Extn, Gali No 1 Dwarka Sector 23 New Delhi –77
Tel- +91, 9681012465, 9810220105
Email: dbmssindia@yahoo.com www.dbmss.in
Delhi-NCR,Ahmedabad, Mumbai, Pune, Bengaluru, Chennai, Hyderabad, Kolkata.

Date: 07th February'2022

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the EPF and ESI (employee & employer's contribution) of the Following employees, employed for Facade **Maintenance Services** at **M/s MAX HOSPITAL, SAKET** will be deducted by us from their wages for the month of **January'2022** and will be deposited to the statutory authorities vide PF Challan dated **15 February'2022** and ESI Challan dated_**15 February2022** ESI & PF numbers of Individual Employee are mentioned below. Copies of the EPF and ESI Challan are enclosed here with.

Employee Code	Name of Employee	Father's Name	Designation	EPF numbers	EPF CONT.	ESI number	ESI CONT
DB1763	SONU	LAXMAN MAHATO	CLEANER	100605941279	1632	2015648293	459
DB1764	MANISH	OM PRAKASH	CLEANER	100606035673	1943	1321682052	544
DB2995	VIVEK KUMAR	GANGA SAHAY	CLEANER	101002042830	2332	2016440959	656
DB2370	FIROZ MIYAN	MOHM KALAM	RAS	100622475255	2483	2015957090	699

For Duos Brain Management Support Services Pvt Ltd

For Duos Brain Management Support Services Private Limited

Authorized Signatory

Authorised Signatory

कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 15/01/2022 11:26:

Payment Confirmation Receipt

TRRN No :	1012201021899
Challan Status :	Payment Confirmed
Challan Generated On :	14-JAN-2022 18:41:25
Establishment ID :	DLCPM1526896000
Establishment Name :	DUOS BRAIN MANAGEMENT SUPPORT SERVICES PRIVATE LIMITED
Challan Type :	Monthly Contribution Challan
Total Members :	552
Wage Month :	DEC-2021
Total Amount (Rs) :	14,66,530
Account-1 Amount (Rs) :	9,25,837
Account-2 Amount (Rs) :	29,339
Account-10 Amount (Rs) :	4,82,401
Account-21 Amount (Rs) :	28,953
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Kotak Mahindra Bank
CRN :	485150122000169
Payment Date :	15-JAN-2022
Payment Confirmation Date :	15-JAN-2022
Total PMRPY Benefit :	0

Account Statement

Customer Name (Account Name)	DUOS BRAIN MANAGEMENT SUPPORT (DUOS BRAIN MANAGEMENT SUP)	Account No :252525000108		IndusInd Bank
From Date	06-Feb-22	To Date	06-Feb-22	

Bank Reference	Value Date	Transaction Date & Time	Type	Payment Narration	Debit	Credit	Available Balance
'INDBN06027762359	06 Feb 2022	'06-FEB-22 14:40:57	Debit	N/DB5095060122/RANU SINGH/INDBN06027762359/N	3767.00		4865886.91
'INDBN06027762358	06 Feb 2022	'06-FEB-22 14:40:56	Debit	N/DB3890060122D/RAJVIR/INDBN06027762358/N	3949.00		4869653.91
'INDBN06027762357	06 Feb 2022	'06-FEB-22 14:40:55	Debit	N/DB5452060122/Rakesh Kumar S/INDBN06027762357/N	1331.00		4873602.91
'INDBN06027762354	06 Feb 2022	'06-FEB-22 14:40:54	Debit	N/DB2704060122/PREM KUMAR/INDBN06027762354/N	11643.00		4874933.91
'INDBN06027762353	06 Feb 2022	'06-FEB-22 14:40:53	Debit	N/DB5443060122/Gaurav/INDBN06027762353/N	6644.00		4886576.91
'INDBN06027762352	06 Feb 2022	'06-FEB-22 14:40:52	Debit	N/DB1498060122/RAMU SINGH/INDBN06027762352/N	11727.00		4893220.91
'INDBN06027762351	06 Feb 2022	'06-FEB-22 14:40:51	Debit	N/DB1012060122/RAMESH KUMAR/INDBN06027762351/N	10663.00		4904947.91
'INDBN06027762350	06 Feb 2022	'06-FEB-22 14:40:50	Debit	N/DB5422060122/Hawaldar Yadav/INDBN06027762350/N	10312.00		4915610.91
'INDBN06027762349	06 Feb 2022	'06-FEB-22 14:40:49	Debit	N/DB5393060122/Arman Hossain/INDBN06027762349/N	9823.00		4925922.91
'INDBN06027762348	06 Feb 2022	'06-FEB-22 14:40:48	Debit	N/DB5357060122D/Icha Ali/INDBN06027762348/N	1419.00		4935745.91
'INDBN06027762347	06 Feb 2022	'06-FEB-22 14:40:47	Debit	N/DB4745060122/NARENDRA KUMAR/INDBN06027762347/N	11152.00		4937164.91
'INDBN06027762345	06 Feb 2022	'06-FEB-22 14:40:46	Debit	N/DB4866060122/SOVIND SOLANKI/INDBN06027762345/N	10306.00		4948316.91
'INDBN06027762342	06 Feb 2022	'06-FEB-22 14:40:45	Debit	N/DB4855060122/KAILASH/INDBN06027762342/N	5332.00		4958622.91
'INDBN06027762338	06 Feb 2022	'06-FEB-22 14:40:45	Debit	N/DB4474060122/MAHABUL ISLAM/INDBN06027762338/N	5605.00		4963954.91
'INDBN06027762337	06 Feb 2022	'06-FEB-22 14:40:43	Debit	N/DB5178060122T/RAJ KISHOR PAS/INDBN06027762337/N	4001.00		4969559.91
'INDBN06027762336	06 Feb 2022	'06-FEB-22 14:40:42	Debit	N/DB5178060122D/RAJ KISHOR PAS/INDBN06027762336/N	4031.00		4973560.91
'INDBN06027762335	06 Feb 2022	'06-FEB-22 14:40:41	Debit	N/DB2182060122/DHARMENDRA/INDBN06027762335/N	9722.00		4977591.91
'INDBN06027762334	06 Feb 2022	'06-FEB-22 14:40:40	Debit	N/DB4426060122/MANTU KISHANDE/INDBN06027762334/N	2943.00		4987313.91
'INDBN06027762332	06 Feb 2022	'06-FEB-22 14:40:39	Debit	N/DB4028060122/BISWAJIT PARMA/INDBN06027762332/N	5453.00		4990256.91

'INDBN06027762263	06 Feb 2022	'06-FEB-22 14:40:04	Debit	N/DB2667060122/SURAJ MAHTO/INDBN06027762263/N	11484.00		5454870.91
'INDBN06027762262	06 Feb 2022	'06-FEB-22 14:40:03	Debit	N/DB2812060122/AVINASH/INDBN06027762262/N	5472.00		5466354.91
'INDBN06027762261	06 Feb 2022	'06-FEB-22 14:40:02	Debit	N/DB1527060122/RAM NARESH/INDBN06027762261/N	11869.00		5471826.91
'INDBN06027762260	06 Feb 2022	'06-FEB-22 14:40:02	Debit	N/DB2598060122/SHIVVIR SINGH/INDBN06027762260/N	2636.00		5483695.91
'INDBN06027762259	06 Feb 2022	'06-FEB-22 14:40:02	Debit	N/DB2343060122/RAVI RAJ SINGH/INDBN06027762259/N	11869.00		5486331.91
'INDBN06027762258	06 Feb 2022	'06-FEB-22 14:40:01	Debit	N/DB2119060122/LALIT KUMAR/INDBN06027762258/N	11079.00		5498200.91
'INDBN06027762257	06 Feb 2022	'06-FEB-22 14:40:00	Debit	N/DB4470060122/AYODHYA PRASAD/INDBN06027762257/N	5296.00		5509279.91
'INDBN06027762256	06 Feb 2022	'06-FEB-22 14:40:00	Debit	N/DB3372060122/JAY KRISHNA KU/INDBN06027762256/N	8129.00		5514575.91
'INDBN06027762255	06 Feb 2022	'06-FEB-22 14:39:59	Debit	N/DB4359060122/DEEPAK KUMAR/INDBN06027762255/N	4592.00		5522704.91
'INDBN06027762254	06 Feb 2022	'06-FEB-22 14:39:59	Debit	N/DB4410060122/SANJAY SINGH B/INDBN06027762254/N	12000.00		5527296.91
'INDBN06027762253	06 Feb 2022	'06-FEB-22 14:39:58	Debit	N/DB4484060122/GIRISH BABABHA/INDBN06027762253/N	9757.00		5539296.91
'INDBN06027762252	06 Feb 2022	'06-FEB-22 14:39:58	Debit	N/DB521060122/SANOJ DAS/INDBN06027762252/N	2906.00		5549053.91
'INDBN06027762251	06 Feb 2022	'06-FEB-22 14:39:57	Debit	N/DB4641060122/SHYAM LAL/INDBN06027762251/N	11506.00		5551959.91
'INDBN06027762250	06 Feb 2022	'06-FEB-22 14:39:57	Debit	N/DB1760060122/ANKUSH KUMAR K/INDBN06027762250/N	8862.00		5563465.91
'INDBN06027762249	06 Feb 2022	'06-FEB-22 14:39:56	Debit	N/DB5369060122/Sarvesh Singh/INDBN06027762249/N	10843.00		5572327.91
'INDBN06027762248	06 Feb 2022	'06-FEB-22 14:39:56	Debit	N/DB2912060122/HAFIJUL ALI/INDBN06027762248/N	11500.00		5583170.91
'INDBN06027762247	06 Feb 2022	'06-FEB-22 14:39:55	Debit	N/DB4262060122/SHIVAM VERMA/INDBN06027762247/N	10789.00		5594670.91
'INDBN06027762246	06 Feb 2022	'06-FEB-22 14:39:55	Debit	N/DB1763060122/SONU/INDBN06027762246/N	10536.00		5605459.91
'INDBN06027762244	06 Feb 2022	'06-FEB-22 14:39:54	Debit	N/DB1581060122/SONOO GUPTA/INDBN06027762244/N	11869.00		5615995.91
'INDBN06027762243	06 Feb 2022	'06-FEB-22 14:39:54	Debit	N/DB1939060122/RAM KEVAL/INDBN06027762243/N	11869.00		5627864.91
'INDBN06027762242	06 Feb 2022	'06-FEB-22 14:39:53	Debit	N/DB5402060122/SHOHIDUL ISLAM/INDBN06027762242/N	9299.00		5639733.91
'INDBN06027762241	06 Feb 2022	'06-FEB-22 14:39:53	Debit	N/DB4021060122/SHIV KUMAR/INDBN06027762241/N	4523.00		5649032.91
'INDBN06027762239	06 Feb 2022	'06-FEB-22 14:39:52	Debit	N/DB4117060122/BAKUL DAS/INDBN06027762239/N	968.00		5653555.91
'INDBN06027762238	06 Feb 2022	'06-FEB-22 14:39:52	Debit	N/DB1878060122/LAVKUSH/INDBN06027762238/N	11869.00		5654523.91
'INDBN06027762237	06 Feb 2022	'06-FEB-22 14:39:51	Debit	N/DB5398060122/Shaib Uddin/INDBN06027762237/N	10200.00		5666392.91
'INDBN06027762234	06 Feb 2022	'06-FEB-22 14:39:51	Debit	N/DB4380060122/RAKESH RANJAN/INDBN06027762234/N	9402.00		5676592.91

Account Statement

Customer Name (Account Name)	**DUOS BRAIN MANAGEMENT SUPPORT (DUOS BRAIN MANAGEMENT SUP)**		**Account No :252525000108**		IndusInd Bank
From Date	**07-Feb-22**		**To Date**	**07-Feb-22**	

Value Date	Bank Reference	Type	Payment Narration	Amount (INR)	Available Balance
07-02-2022 07:37:34	S6941441	Credit	N/SBINZ22038003659/SBIN0008462/SUKUR ALI	13927.00	458966.91
07-02-2022 04:33:56	S6703464	Debit	N/DB3682#060122/ANUP/INDBN07027779342	13390.00	445039.91
07-02-2022 04:33:54	S6703462	Debit	N/DB1056#060122/DHIRENDRA KUMA/INDBN07027779341	15760.00	458429.91
07-02-2022 04:33:50	S6703454	Debit	N/DB2826#060122/SURENDER SINGH/INDBN07027779340	13742.00	474189.91
07-02-2022 04:33:47	S6703443	Debit	N/DB3004#060122/DEEPAK/INDBN07027779339	12358.00	487931.91
07-02-2022 04:33:43	S6703420	Debit	N/DB5056#060122/VINAY KUMAR/INDBN07027779338	15999.00	500289.91
07-02-2022 04:33:40	S6703412	Debit	N/DB4399#060122/MANISH KUMAR/INDBN07027779337	15999.00	516288.91
07-02-2022 04:33:37	S6703400	Debit	N/DB4360#060122/VINOD KUMAR BA/INDBN07027779336	15193.00	532287.91
07-02-2022 04:33:33	S6703388	Debit	N/DB3980#060122/SHUBHAM/INDBN07027779335	13500.00	547480.91
07-02-2022 04:33:31	S6703377	Debit	N/DB4055#060122/AJIT KUMAR/INDBN07027779334	13615.00	560980.91
07-02-2022 04:33:28	S6703375	Debit	N/DB1811#060122/RANJIT KUMAR/INDBN07027779333	15704.00	574595.91
07-02-2022 04:33:28	S6703370	Debit	N/DB1549#060122/MANUAR HUSSAIN/INDBN07027779332	13469.00	590299.91
07-02-2022 04:33:25	S6703362	Debit	N/DB1532#060122/UDAYAPAL/INDBN07027779331	12595.00	603768.91
07-02-2022 04:33:24	S6703357	Debit	N/DB5042#060122/RAHUL/INDBN07027779330	12959.00	616363.91
07-02-2022 04:33:21	S6703349	Debit	N/DB1618#060122/JAI KISHOR DAS/INDBN07027779328	15366.00	629322.91
07-02-2022 04:33:20	S6703342	Debit	N/DB4585#060122/JITENDRA SINGH/INDBN07027779324	16489.00	644688.91
07-02-2022 04:33:19	S6703341	Debit	N/DB5290#060122/Brajkishor/INDBN07027779323	12669.00	661177.91
07-02-2022 04:33:18	S6703338	Debit	N/DB3987#060122/GUDDU/INDBN07027779321	12430.00	673846.91
07-02-2022 04:33:18	S6703336	Debit	N/DB5234#060122/RAM KUMAR/INDBN07027779319	12000.00	686276.91
07-02-2022 04:33:18	S6703333	Debit	N/DB4656#060122/RAGHUNATH/INDBN07027779317	12488.00	698276.91

07-02-2022 04:31:36	S6702521	Debit	N/DB2448#060122/SUNEEL KUMAR/INDBN07027778986	15301.00	2947324.00
07-02-2022 04:31:32	S6702511	Debit	N/DB2440#060122/LALAN JHA/INDBN07027778980	13879.00	2962625.00
07-02-2022 04:31:31	S6702507	Debit	N/DB5248#060122/INDRAJEET PASW/INDBN07027778978	15521.00	2976504.00
07-02-2022 04:31:31	S6702498	Debit	N/DB2359#060122/SURYA PRAKASH/INDBN07027778974	16288.00	2992025.00
07-02-2022 04:31:30	S6702497	Debit	N/DB4189#060122/DEEPAK/INDBN07027778973	13879.00	3008313.00
07-02-2022 04:31:29	S6702488	Debit	N/DB2442#060122/BIJOY DAS/INDBN07027778968	13000.00	3022192.00
07-02-2022 04:31:29	S6702485	Debit	N/DB3910#060122/VISHAL/INDBN07027778966	13022.00	3035192.00
07-02-2022 04:31:28	S6702479	Debit	N/DB5098#060122/SUNIL KUMAR/INDBN07027778963	12952.00	3048214.00
07-02-2022 04:31:28	S6702475	Debit	N/DB4182#060122/SACHIN KAKRAN/INDBN07027778961	12088.00	3061166.00
07-02-2022 04:31:27	S6702470	Debit	N/DB4785#060122/AYUB HASAN FAK/INDBN07027778958	13124.00	3073254.00
07-02-2022 04:31:27	S6702465	Debit	N/DB3292#060122/NEERAJ KUMAR/INDBN07027778955	13000.00	3086378.00
07-02-2022 04:31:27	S6702459	Debit	N/DB4011#060122/KAMLESH/INDBN07027778952	13089.00	3099378.00
07-02-2022 04:31:26	S6702455	Debit	N/DB2356#060122/RAM KISHUN/INDBN07027778950	13879.00	3112467.00
07-02-2022 04:31:26	S6702449	Debit	N/DB1764#060122/MANISH/INDBN07027778946	12543.00	3126346.00
07-02-2022 04:31:25	S6702441	Debit	N/DB3945#060122/CHIRANJIT/INDBN07027778942	14547.00	3138889.00
07-02-2022 04:31:25	S6702436	Debit	N/DB714#060122/SONU SHARMA/INDBN07027778939	15554.00	3153436.00
07-02-2022 04:31:24	S6702429	Debit	N/DB2357#060122/RITIL YADAV/INDBN07027778935	14806.00	3168990.00
07-02-2022 04:31:24	S6702424	Debit	N/DB1443#060122/PUSHPENDRA PRA/INDBN07027778933	17636.00	3183796.00
07-02-2022 04:31:23	S6702418	Debit	N/DB1749#060122/ROHIT/INDBN07027778931	14403.00	3201432.00
07-02-2022 04:31:23	S6702412	Debit	N/DB1770#060122/BIPIN PANDEY/INDBN07027778925	12052.00	3215835.00
07-02-2022 04:31:22	S6702403	Debit	N/DB2478#060122/VIKASH KUMAR M/INDBN07027778923	15301.00	3227887.00
07-02-2022 04:31:22	S6702397	Debit	N/DB2995#060122/VIVEK KUMAR/INDBN07027778918	15051.00	3243188.00
07-02-2022 04:31:21	S6702390	Debit	N/DB4148#060122/SHANOO SINGH/INDBN07027778913	13500.00	3258239.00
07-02-2022 04:31:21	S6702388	Debit	N/DB3546#060122/SHASHI KUMAR/INDBN07027778912	13879.00	3271739.00
07-02-2022 04:31:20	S6702377	Debit	N/DB3105#060122/ANIL/INDBN07027778906	16560.00	3285618.00
07-02-2022 04:31:20	S6702372	Debit	N/DB3564#060122/RAMBABU CHAUDH/INDBN07027778903	13879.00	3302178.00

07-02-2022 04:30:47	S6701951	Debit	N/DB3031#060122/ARMAN/INDBN07027778645	12358.00	4081516.00
07-02-2022 04:30:46	S6701946	Debit	N/DB3582#060122/SOURABH KUMAR/INDBN07027778642	13879.00	4093874.00
07-02-2022 04:30:46	S6701942	Debit	N/DB2370#060122/FIROZ MIYAN/INDBN07027778639	16025.00	4107753.00
07-02-2022 04:30:45	S6701937	Debit	N/DB3577#060122/SANJAY KUMAR/INDBN07027778636	13879.00	4123778.00
07-02-2022 04:30:45	S6701930	Debit	N/DB5437#060122/Amit Kumar/INDBN07027778632	14997.00	4137657.00
07-02-2022 04:30:44	S6701928	Debit	N/DB2716#060122/RAHUL SRIVASTA/INDBN07027778630	15301.00	4152654.00
07-02-2022 04:30:44	S6701921	Debit	N/DB1323#060122/ANKIT PAL/INDBN07027778626	16041.00	4167955.00
07-02-2022 04:30:43	S6701920	Debit	N/DB2660#060122/RAJESH SUMAN/INDBN07027778623	13879.00	4183996.00
07-02-2022 04:30:43	S6701910	Debit	N/DB5190#060122/KAMLESH/INDBN07027778620	13969.00	4197875.00
07-02-2022 04:30:42	S6701902	Debit	N/DB2535#060122/JITENDRA KUMA/INDBN07027778616	12088.00	4211844.00
07-02-2022 04:30:42	S6701899	Debit	N/DB4609#060122/RAM SHRAN/INDBN07027778615	12333.00	4223932.00
07-02-2022 04:30:41	S6701888	Debit	N/DB685#060122/MOHD MUSHTAQ/INDBN07027778610	16831.00	4236265.00
07-02-2022 04:30:41	S6701884	Debit	N/DB5144#060122/GAYA PRASAD/INDBN07027778607	13969.00	4253096.00
07-02-2022 04:30:40	S6701874	Debit	N/DB5420#060122/Bharat Kumar/INDBN07027778604	12203.00	4267065.00
07-02-2022 04:30:40	S6701871	Debit	N/DB358#060122/HARPAL SINGH/INDBN07027778600	15605.00	4279268.00
07-02-2022 04:30:39	S6701865	Debit	N/DB5294#060122/Anshu Kumar/INDBN07027778596	13961.00	4294873.00
07-02-2022 04:30:39	S6701861	Debit	N/DB5015#060122/RAJESH KUMAR/INDBN07027778594	13969.00	4308834.00
07-02-2022 04:30:38	S6701853	Debit	N/DB1604#060122/ARUN KUMAR/INDBN07027778590	12246.00	4322803.00
07-02-2022 04:30:38	S6701847	Debit	N/DB5153#060122/VIKESH KUMAR S/INDBN07027778588	16787.00	4335049.00
07-02-2022 04:30:37	S6701840	Debit	N/DB1537#060122/ANIL GUPTA/INDBN07027778584	13883.00	4351836.00
07-02-2022 04:30:37	S6701833	Debit	N/DB1950#060122/VIJAY KUMAR/INDBN07027778579	13879.00	4365719.00
07-02-2022 04:30:36	S6701829	Debit	N/DB1535#060122/TEJ BAHADUR/INDBN07027778577	12038.00	4379598.00
07-02-2022 04:30:36	S6701827	Debit	N/DB4870#060122/PINTU/INDBN07027778575	15497.00	4391636.00
07-02-2022 04:30:35	S6701820	Debit	N/DB3339#060122/AMIT KUMAR SHA/INDBN07027778573	15000.00	4407133.00
07-02-2022 04:30:35	S6701818	Debit	N/DB4376#060122/RAMCHANDRA/INDBN07027778572	13257.00	4422133.00
07-02-2022 04:30:34	S6701812	Debit	N/DB1505#060122/YOGRAJ/INDBN07027778568	12038.00	4435390.00

COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With

EMPLOYEES' PROVIDENT FUND ORGANISATION

TRRN 1012201021899

Establishment Code & Name DLCPM1526896000 DUOS BRAIN MANAGEMENT SUPPORT SERVICES PRIVATE Dues for the wage month of December 2021

Address : A-40, POCHANPUR EXTN., GALO NO.-1,, SECTOR-3, DWARKA, NEW DELHI, SOUTH WEST, DELHI

	EPF	EPS	EDLI
Total Subscribers :	552	552	552
Total Wages :	58,67,706	57,90,863	57,90,863

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	29,339	0	0	0	29,339
2	Employer's Share Of	2,21,718	0	4,82,401	28,953	0	733,072
3	Employee's Share Of	7,04,119	0	0	0	0	704,119

Grand Total : Fourteen Lakh Sixty-Six Thousand Five Hundred Thirty Rupees Only 14,66,530

(This is a system generated challan on 14-JAN-2022 18:41, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	14,66,530	
F) Total amount of uploaded ECR (D + E) (	14,66,530	

EMPLOYEE'S PROVIDENT FUND

ELECTRONIC CHALLAN CUM RETURN (ECR)

Name of Establishment	DUOS BRAIN MANAGEMENT SUPPORT SERVICES PRIVATE LIMITED		
Establishment Id	DLCPM1526896000	LIN	1572819453
Wage Month	DEC-2021	Return Month	JAN-2022
Contribution Rate (%)	12	ECR Type	ECR
Salary Disbursement Date	07-JAN-2022	Uploaded Date Time	14-JAN-2022 18:26
Exemption Status	Unexempted	TRRN Number	
Remarks	SALARY FOR THE MONTH OF DECEMBER	ECR Id	68149011
Total Members	552	Aadhaar Not Seeded Member	1
Contribution and Remittance Details (In Rupees) :			
Total EPF Contribution Remitted	7,04,119	Total EPS Contribution Remitted	4,82,401
Total EPF-EPS Contribution Remitted	2,21,718	Total Refund Advance	0
PMRPY Upfront Benefit Details (In Rupees) :			
Total PMRPY Upfront EPF Amount	0	Total PMRPY Upfront EPS Amount	0
PMRPY benefit remarks	NA		
ABRY Upfront Benefit Details (In Rupees) :			
Total ABRY benefit Amount	Employee EPF Share	Employer EPS Share	Employer EPF Share
	0	0	0
ABRY benefit remarks	Already an ECR [Id: 68124527] is uploaded for the wage month. No ABRY scheme benefit will be allowed against the subsequent ECR.		

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
131	100562614624	Dharmendra	DHARMENDRA	13,310	9,814	9,814	9,814	1,178	818	360	0	0	-	-	-	N.A.
132	100605765817	Dharmendra Kumar	DHARMENDRA KUMAR	13,657	10,809	10,809	10,809	1,297	900	397	0	0	-	-	-	N.A.
133	101520247936	DHEERAJ TIWARI	DHEERAJ TIWARI	12,482	10,943	10,943	10,943	1,313	912	401	0	0	-	-	-	N.A.
134	100056661953	Dhirendera Kumar Mishra	DHIRENDER MISHRA	17,693	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
135	100458378959	Dileep Kumar	DILEEP KUMAR	22,966	16,962	15,000	15,000	2,035	1,250	785	0	0	-	-	-	N.A.
136	101316478961	DILIP KUMAR VISHWAKARMA	DILEEP KUMAR VISHWAKARMA	3,298	3,081	3,081	3,081	370	257	113	25	0	-	-	-	N.A.
137	101034439996	DILIP KUMAR	DILIP KUMAR	14,558	10,951	10,951	10,951	1,314	912	402	1	0	-	-	-	N.A.
138	100606157083	Dilip Kumar Rathor	DILIP KUMAR RATHOR	21,438	15,400	15,000	15,000	1,848	1,250	598	0	0	-	-	-	N.A.
139	101660897073	DINESH	DINESH	16,598	11,795	11,795	11,795	1,415	983	432	0	0	-	-	-	N.A.
140	101262412585	Dinesh Kumar	DINESH KUMAR	13,148	11,209	11,209	11,209	1,345	934	411	0	0	-	-	-	N.A.
141	101388394518	Dinesh Kumar	DINESH KUMAR	17,537	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
142	100605948835	Dipak	DIPAK	15,122	10,809	10,809	10,809	1,297	900	397	0	0	-	-	-	N.A.
143	101679477242	Durgesh	DURGESH	13,291	10,809	10,809	10,809	1,297	900	397	0	0	-	-	-	N.A.
144	100061412887	Dwarika Singh Negi	DWARIKA SINGH	19,049	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
145	101323411308	EUNUS ALI	EUNUS ALI	2,189	1,321	1,321	1,321	159	110	49	26	0	-	-	-	N.A.
146	101173388968	Faizan	FAIZAN	6,597	6,163	6,163	6,163	740	513	227	19	0	-	-	-	N.A.
147	101743003101	Farman Khan	FARMAN KHAN	5,841	5,154	5,154	5,154	618	429	189	15	0	-	-	-	N.A.
148	100622475255	Firoz Miyan	FIROZ MIYAN	17,950	10,183	10,183	10,183	1,222	848	374	1	0	-	-	-	N.A.
149	101737787420	FOJIDUL ISLAM	FOJIDUL ISLAM	2,578	1,967	1,967	1,967	236	164	72	23	0	-	-	-	N.A.
150	101687114221	Fuleraj	FULERAJ	13,778	12,099	12,099	12,099	1,452	1,008	444	0	0	-	-	-	N.A.
151	101282935209	Gabriel Malto	GABRIEL MALTO	12,901	9,637	9,637	9,637	1,156	803	353	0	0	-	-	-	N.A.
152	101288881021	GAJENDRA KUMAR	GAJENDRA KUMAR	12,247	10,755	10,755	10,755	1,291	896	395	3	0	-	-	-	N.A.

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
240	100606235447	Lalit Kumar	LALIT KUMAR	12,482	10,943	10,943	10,943	1,313	912	401	0	0	-	-	-	N.A.
241	101277121143	LAV KUSH PASWAN	LAV KUSH PASVAN	12,790	10,546	10,546	10,546	1,266	878	388	0	0	-	-	-	N.A.
242	100606099522	Lavkush Singh	LAVKUSH SINGH	14,756	10,809	10,809	10,809	1,297	900	397	0	0	-	-	-	N.A.
243	101686589799	Lavlesh	LAVLESH	12,529	10,294	10,294	10,294	1,235	857	378	0	0	-	-	-	N.A.
244	100712532306	LEKHAPAL YADAV	LEKHAPAL YADAV	15,382	12,493	12,493	12,493	1,499	1,041	458	1	0	-	-	-	N.A.
245	101249172580	MAGAN	MAGAN	13,268	11,651	11,651	11,651	1,398	971	427	0	0	-	-	-	N.A.
246	101511067057	Mahabul ISLAM	MAHABUL ISLAM	15,428	11,543	11,543	11,543	1,385	962	423	0	0	-	-	-	N.A.
247	101235201266	MOHAMMAD SUKUR	MAHAMMAD SHUKUR	3,386	2,562	2,562	2,562	307	213	94	24	0	-	-	-	N.A.
248	101391087705	MAHENDRA	MAHENDRA	15,938	14,016	14,016	14,016	1,682	1,168	514	0	0	-	-	-	N.A.
249	100214266965	MAHESH	MAHESH	13,485	11,864	11,864	11,864	1,424	988	436	1	0	-	-	-	N.A.
250	100606029504	Mahesh Chandra	MAHESH CHANDRA	13,291	10,809	10,809	10,809	1,297	900	397	0	0	-	-	-	N.A.
251	100622099489	Mahesh Chaudhary	MAHESH CHOUDHARY	10,183	8,634	8,634	8,634	1,036	719	317	5	0	-	-	-	N.A.
252	101231067688	Maikel Diphusa	MAIKEL DIPHUSA	12,199	7,621	7,621	7,621	915	635	280	0	0	-	-	-	N.A.
253	100606035673	Manish	MANISH	16,283	9,237	9,237	9,237	1,108	769	339	1	0	-	-	-	N.A.
254	101215369718	MANISH KUMAR	MANISH KUMAR	17,088	12,108	12,108	12,108	1,453	1,009	444	1	0	-	-	-	N.A.
255	101538595695	Manish Kumar	MANISH KUMAR	5,771	4,040	4,040	4,040	485	337	148	18	0	-	-	-	N.A.
256	101575991309	MANISH KUMAR PASWAN	MANISH KUMAR PASWAN	11,198	9,079	9,079	9,079	1,089	756	333	0	0	-	-	-	N.A.
257	101201019613	Manoj	MANOJ	11,646	9,059	9,059	9,059	1,087	755	332	6	0	-	-	-	N.A.
258	101322679598	MANOJ KUMAR	MANOJ KUMAR	15,784	14,039	14,039	14,039	1,685	1,169	516	0	0	-	-	-	N.A.
259	101571417931	MANOJ KUMAR	MANOJ KUMAR	898	732	732	732	88	61	27	29	0	-	-	-	N.A.
260	100606283302	Manoj Kumar Yadav	MANOJ KUMAR YADAV	13,657	10,809	10,809	10,809	1,297	900	397	0	0	-	-	-	N.A.
261	101550307428	MANOJ SAHA	MANOJ SAHA	5,268	4,750	4,750	4,750	570	396	174	19	0	-	-	-	N.A.

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
482	101735298549	SHOHIDUL ISLAM	SHOHIDUL ISLAM	10,594	7,621	7,621	7,621	915	635	280	0	0	-	-	-	N.A.
483	101247213242	Shree Krishna	SHREE KRISHNA	5,532	4,099	4,099	4,099	492	341	151	21	0	-	-	-	N.A.
484	101311230565	SHUBHAM	SHUBHAM	8,709	6,589	6,589	6,589	791	549	242	13	0	-	-	-	N.A.
485	101614740440	Shushil Kumar Paswan	SHUSHIL KUMAR PASWAN	10,235	7,771	7,771	7,771	933	647	286	9	0	-	-	-	N.A.
486	101378300372	SHYAM LAL	SHYAM LAL	9,441	7,970	7,970	7,970	956	664	292	7	0	-	-	-	N.A.
487	101749848605	SOFIOR RAHMAN	SOFIOR RAHMAN	10,292	7,621	7,621	7,621	915	635	280	0	0	-	-	-	N.A.
488	101305116552	SONOO	SONOO	10,259	9,039	9,039	9,039	1,085	753	332	0	0	-	-	-	N.A.
489	100606187906	SONOO GUPTA	SONOO GUPTA	12,004	9,763	9,763	9,763	1,172	813	359	3	0	-	-	-	N.A.
490	100605941279	Sonu	SONU	15,740	8,929	8,929	8,929	1,071	744	327	2	0	-	-	-	N.A.
491	100972299817	Sonu	SONU	16,754	9,504	9,504	9,504	1,140	792	348	3	0	-	-	-	N.A.
492	100360558224	Sonu Sharma	SONU SHARMA	16,826	9,545	9,545	9,545	1,145	795	350	0	0	-	-	-	N.A.
493	101359791698	SOURAV NASKAR	SOURAV NASKAR	14,517	9,658	9,658	9,658	1,159	805	354	0	0	-	-	-	N.A.
494	101550307353	SOVIND SOLANKI	SOVIND SOLANKI	10,795	9,012	9,012	9,012	1,081	751	330	2	0	-	-	-	N.A.
495	100969816835	SUBHASH	SUBHASH	11,149	9,487	9,487	9,487	1,138	790	348	1	0	-	-	-	N.A.
496	101602797567	SUBODH KUMAR	SUBODH KUMAR	17,236	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
497	101288881111	SUDHIS	SUDHIS	11,749	9,962	9,962	9,962	1,195	830	365	1	0	-	-	-	N.A.
498	101257614382	Sujeet Kannojiya	SUJEET KANNOJIYA	20,313	18,000	15,000	15,000	2,160	1,250	910	0	0	-	-	-	N.A.
499	101261006418	Sukur Ali	SUKUR ALI	15,428	11,543	11,543	11,543	1,385	962	423	0	0	-	-	-	N.A.
500	101078699078	Sumit Kumar	SUMIT KUMAR	16,927	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
501	100606216260	Sundar Sawariya	SUNDAR SAWRIYA PAHARIYA	12,924	10,707	10,707	10,707	1,285	892	393	4	0	-	-	-	N.A.
502	101037517871	Suneel Kumar	SUNEEL KUMAR	16,738	14,816	14,816	14,816	1,778	1,234	544	0	0	-	-	-	N.A.
503	101443213293	SUNIL KUMAR	SUNIL KUMAR	14,516	11,918	11,918	11,918	1,430	993	437	0	0	-	-	-	N.A.

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
548	101155613989	VISHRAM	VISHRAM	6,789	6,789	6,789	6,789	815	566	249	19	0	-	-	-	N.A.
549	101002042830	Vivek Kumar	VIVEK KUMAR	16,826	9,545	9,545	9,545	1,145	795	350	0	0	-	-	-	N.A.
550	101424877943	VIVEK KUNWAR	VIVEK KUNWAR	18,620	16,500	15,000	15,000	1,980	1,250	730	0	0	-	-	-	N.A.
551	100605855082	Yashvant Gautam	YASHVANT GAUTAM	16,826	9,545	9,545	9,545	1,145	795	350	0	0	-	-	-	N.A.
552	100606150079	Yog Raj	YOG RAJ	13,148	11,209	11,209	11,209	1,345	934	411	0	0	-	-	-	N.A.

Note: UANs are prefixed with Asterisk sign (*) in case AADHAAR is not seeded /unverified

PMRPY Benefit Not Given Remarks :-

Reason Code	Reason Name
EC10001	ECR already filed for this member
EC10002	Parallel Employment: ECR already filed for this
EC10003	Benefit already availed for this member
EC10004	Gross/EPF wages greater than 15,000/-
EC10005	Mismatch in EPF and EPS wages
EC10006	Mismatch in Due and Remitted values
EC10007	UAN Deactivated

ABRY Benefit Not Given Remarks :-

Reason Code	Reason Name
GK10001	EPF wages are greatter than or equal to 15,000/-
GK10002	Mismatch in EPF and EPS wages
GK10003	EPF contribution remitted is greatter than due remittance
GK10004	EPS contribution remitted is greatter than due remittance
GK10005	(EPF - EPS) diffrence contribution remitted is greatter than due
GK10006	EPS contribution remitted is greatter than due remittance
GK10007	Aadhaar not seeded

ESIC
Employees' State Insurance Corporation

Insurance

User Login: 20001248580001099

Saturday, January 15, 2022
11:49:46 AM

Monthly Contribution > Online Challan Status

ChallanDoubleVerification

* Required Fields

Employer's Code No.:	20001248580001099

Transaction Details

* Required Fields

Transaction status:	Transaction Completed Successfully
Employer's Code No:	20001248580001099
Employer's Name:	Duos Brain Management Support Services Private Limited
Challan Period:	Dec-2021
Challan Number :	02022102565379
Challan Created Date	14-01-2022 18:57:01
Challan Submitted Date	15-01-2022 10:30:03
Amount Paid:	151986.00
Transaction Number:	CPABIJMKC6

Print Close

Employees' State Insurance Corporation

Contribution History Of 20001248580001099 for Dec2021

Total IP Contribution	Total Employer Contribution	Total Contribution	Total Government Contribution	Total Monthly Wages
28,610.00	123,376.00	151,986.00	0.00	3,796,158.00

SNo.	Is Disable	IP Number	IP Name	No. Of Days	Total Wages	IP Contribution	Reason
1	-	1114061444	DHIRANDER MISHRA	31	17693.00	133.00	-
2	-	1114417495	RAM KUMAR	31	13221.00	100.00	-
3	-	1114468823	RAHUL KUMAR	31	15618.00	118.00	-
4	-	1114851739	MOHD ANIS	13	7354.00	56.00	-
5	-	1114992272	VINAY KUMAR	31	18337.00	138.00	-
6	-	1321682052	MANISH	30	16283.00	123.00	-
7	-	2013255465	RAKESH	31	15908.00	120.00	-
8	-	2013370154	RAJESH KUMAR	31	15908.00	120.00	-
9	-	2013954978	SURYA PRAKASH SHRIVASTAVA	29	18046.00	136.00	-
10	-	2014012814	BALA RAM	28	14369.00	108.00	-
11	-	2014562399	SANTOSH	11	6000.00	45.00	-
12	-	2014563902	RAHUL JAISAWAL	31	17693.00	133.00	-
13	-	2014569818	SACHIN KAKRAN	26	13342.00	101.00	-
14	-	2014707920	NARESH KUMAR	31	20313.00	153.00	-
15	-	2014707933	HARPAL SINGH	31	17537.00	132.00	-
16	-	2014712314	ARJUN SINGH	23	11918.00	90.00	-
17	-	2014733688	RAJ KUMAR	12	4525.00	34.00	-
18	-	2014808521	JIYARUL ISLAM	9	3826.00	29.00	-

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Printed On: 1/15/2022

SNo.	Is Disable	IP Number	IP Name	No. Of Days	Total Wages	IP Contribution	Reason
19	-	2014829172	RAJAUL KARIM	16	8737.00	66.00	-
20	-	2014835097	RAMESH KUMAR SHARMA	31	20313.00	153.00	-
21	-	2014896852	DEEPAK SOOD	31	18609.00	140.00	-
22	-	2014915743	FAIZAN	31	16826.00	127.00	-
23	-	2014939112	SONU SHARMA	31	16826.00	127.00	-
24	-	2014946238	MUSHTAQ	30	18669.00	141.00	-
25	-	2014971512	ASGAR ALI	18	9829.00	74.00	-
26	-	2015083436	ALTAB HUSSAIN	31	14187.00	107.00	-
27	-	2015159387	NURUL ISLAM	31	17492.00	132.00	-
28	-	2015168043	ARUN SHARMA	31	18549.00	140.00	-
29	-	2015205994	NARESH	31	18609.00	140.00	-
30	-	2015228809	RAJKUMAR SINGH	19	11758.00	89.00	-
31	-	2015244468	MOHIT SHARMA	31	16508.00	124.00	-
32	-	2015354295	RADHE SHYAM	30	18669.00	141.00	-
33	-	2015409384	ANKIT PAL	30	17950.00	135.00	-
34	-	2015421417	SAIFUL ISLAM	31	12172.00	92.00	-
35	-	2015443939	SHAILENDER PANDEY	31	19913.00	150.00	-
36	-	2015481120	VITTORAM	30	18009.00	136.00	-
37	-	2015512783	PUSPENDRA PRATAP SINGH	27	17770.00	134.00	-
38	-	2015599864	DEEPAK KUMAR PANDIT	31	18638.00	140.00	-
39	-	2015611226	RAVI KUMAR	31	17537.00	132.00	-
40	-	2015611244	PANKAJ KUMAR PRASAD	31	15908.00	120.00	-
41	-	2015618595	FAIZAN	12	6597.00	50.00	-
42	-	2015640803	KUWAID ALI	12	6597.00	50.00	-
43	-	2015640883	ROHIT	31	16508.00	124.00	-
44	-	2015640898	YASHVANT GAUTAM	31	16826.00	127.00	-
45	-	2015646585	RAJANISH KUMAR	30	18845.00	142.00	-
46	-	2015648293	SONU KUMAR	29	15740.00	119.00	-

SNo.	Is Disable	IP Number	IP Name	No. Of Days	Total Wages	IP Contribution	Reason
47	-	2015688566	HARIKESH	30	17122.00	129.00	-
48	-	2015703582	DEVENDRA KUMAR	31	19297.00	145.00	-
49	-	2015707152	DILIP KUMAR RATHOR	31	21438.00	161.00	-
50	-	2015742560	VIJAY KUMAR	31	15908.00	120.00	-
51	-	2015788440	SURESH KUMAR	23	11803.00	89.00	-
52	-	2015797585	RAYA MALTO	31	12565.00	95.00	-
53	-	2015806173	NOJURUL ISLAM	31	11199.00	84.00	-
54	-	2015813243	INDRAJIT DAS	31	14187.00	107.00	-
55	-	2015852365	PAULUS DAHGA	31	12195.00	92.00	-
56	-	2015928879	AJAY KUMAR	31	19523.00	147.00	-
57	-	2015949820	RAM KISHUN	30	15395.00	116.00	-
58	-	2015950499	PANKAJ KUMAR SHRIVASTAV	31	15908.00	120.00	-
59	-	2015950509	RITIL YADAV	30	16971.00	128.00	-
60	-	2015953884	AZAD ALI	28	9967.00	75.00	-
61	-	2015956731	SANTOSH	31	15908.00	120.00	-
62	-	2015957090	FIROZ MIYAN	30	17950.00	135.00	-
63	-	2016001761	JAFOR ALI	12	5252.00	40.00	-
64	-	2016004811	LALAN JHA	31	15908.00	120.00	-
65	-	2016021854	SUNIL KUMAR	31	17537.00	132.00	-
66	-	2016026358	BIJOY DAS	31	14187.00	107.00	-
67	-	2016054189	VIKASH KUMAR MISHRA	31	18103.00	136.00	-
68	-	2016074829	RAKESH	30	15546.00	117.00	-
69	-	2016082135	JITENDRA KUMAR	29	14882.00	112.00	-
70	-	2016109626	KUNAL KUMAR SINGH	31	18402.00	139.00	-
71	-	2016113884	DEVID MALLO	31	15532.00	117.00	-
72	-	2016150597	RAJESH SHUMAN	31	16421.00	124.00	-
73	-	2016183251	MUKESH KUMAR	31	11876.00	90.00	-
74	-	2016184136	RAHUL SRIVASTAVA	25	14143.00	107.00	-
75	-	2016207475	VIKASH	30	16283.00	123.00	-

SNo.	Is Disable	IP Number	IP Name	No. Of Days	Total Wages	IP Contribution	Reason
76	-	2016242792	SHUSHIL KUMAR PASWAN	22	10235.00	77.00	-
77	-	2016266060	UMESH KUMAR	31	15908.00	120.00	-
78	-	2016287477	VIRU KUMAR	18	9167.00	69.00	-
79	-	2016287671	ROBIUL ISLAM	31	13179.00	99.00	-
80	-	2016334276	KARIMUL ISLAM	29	12328.00	93.00	-
81	-	2016334339	AJIJUR RAHAMAN	31	14803.00	112.00	-
82	-	2016337248	GYAN KUMAR	31	17420.00	131.00	-
83	-	2016363960	HAFIJUL ALI	31	13923.00	105.00	-
84	-	2016363970	AMINUR ALI	31	16635.00	125.00	-
85	-	2016370284	AJIT MISHRA	31	17537.00	132.00	-
86	-	2016370375	DAWAN	31	17537.00	132.00	-
87	-	2016374888	BABU LAL	31	18609.00	140.00	-
88	-	2016437442	MANOWAR HUSSAIN	18	6503.00	49.00	-
89	-	2016440959	VIVEK KUMAR	31	16826.00	127.00	-
90	-	2016549726	TURTAN TOPNO	31	11304.00	85.00	-
91	-	2016556166	MITHILESHA KUMAR	31	20148.00	152.00	-
92	-	2016588539	DURGESH KUMAR SAHANI	31	16421.00	124.00	-
93	-	2016593824	PRAMOD PASWAN	31	15789.00	119.00	-
94	-	2016597171	AMARNATH	31	19122.00	144.00	-
95	-	2016602042	AMIT KUMAR	29	18628.00	140.00	-
96	-	2016607136	SUMIT KUMAR	31	16927.00	127.00	-
97	-	2016612165	GAUTAM	22	11400.00	86.00	-
98	-	2016630738	SANNY	26	14111.00	106.00	-
99	-	2016634218	SHWET KAMAL MISHRA	29	18046.00	136.00	-
100	-	2016681224	NUR ALAM	31	13179.00	99.00	-
101	-	2016686363	LAKHAN SINGH LODHI	29	12173.00	92.00	-
102	-	2016687331	NUR ALAM ALI	30	11292.00	85.00	-
103	-	2016712041	DEEPAK	31	18609.00	140.00	-

DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD™
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Tel- +91, 96810124655, 9810220105
Email: dbmssindia@yahoo.com www.dbmss.in
Delhi-NCR,Ahmedabad, Mumbai, Pune, Bengaluru, Chennai, Hyderabad, Kolkata.

Date: 07th February'2022

TO WHOMSOEVER IT MAY CONCERN

As per provisions of Para 36B of The Employees' Provident Fund Scheme, 1952 and Para 22 of The Employees' Pension Scheme, 1995 the following are the statement showing the particulars/recoveries of contribution in respect of the employees employed by or through me in respect of whom contribution to the Employees' Pension Fund are payable for the month of **January'2022.**

Employee Code	Name of Employee	Contribution towards EPFS	Contribution towards EPS	Total Contribution
DB1763	**SONU**	783	544	1327
DB1764	**MANISH**	933	647	1580
DB2995	**VIVEK KUMAR**	1119	777	1896
DB2370	**FIROZ MIYAN**	1192	827	2019

For M/s Duos Brain Management Support Services Pvt Ltd

(Signature)

Name: Satendra Kumar

For Duos Brain Management Support Services Private Limited

Designation: Sr Executive (HR & Compliance)

Authorised Signatory

TM **DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD™**
Corporate Office: A-40 Pochanpur Extn, Gali No 1 Dwarka Sector 23 New Delhi –77
Tel- +91, 96810124655, 9810220105
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Promises Made...Promises Kept TM

UNDERTAKING

To **Date: 07th February'2022**
MAX HOSPITAL, NEW DELHI-110017
MANDIR MARG, PRESS ENCLAVE ROAD SAKET
NEW DELHI-110017

Sub: Declaration by the Contractor for the month of January'2022.

Dear Sir/Madam,
We **DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD**, a company registered office & Branch office at **A-40, POCHANPUR EXT. GALI NO-1 SECT 23 DWARKA, SOUTH WEST DELHI-110077** represented by **DIRECTOR MR JAIBIR SINGH YADAV** is providing Manpower/ Service at your location during the period from **1st April'2021 to 31ST March'2022.**

It is to certify that, in the capacity of independent contractor at **MAX HOSPITAL SAKET NEW DELHI-110017**, we have complied with the provisions of all he applicable laws as a contractor. We have paid the wages up to and for the month of **January'2022** which are not less than the minimum rates as applicable (As per Approved from Site) to all our employees who were deployed at your location and no other dues are payable to any employee. The wages have been paid on **07th February'2022** for the month of **January'2022.**

We reiterate that the statutory registers/ records have been maintained and were duly updated. The returns have been filed in the periodicity and within the time limit provided in the applicable legislations including but not exclusive to The National and Festival Holidays Act, The Payment of Wages Act, The Payment of Bonus Act, The Payment of Gratuity Act.

We further declare and undertake that in case of any lapse, found in future, on our part, in respect of our employees who were/ are working at the said premises. We are solely responsible and should the **M/s MAX HOSPITAL SAKET-110017** incur any expense, the same shall be reimbursed by us or it can be deducted from our dues, if any, as payable.

FOR DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD
For Duos Brain Management Support Services Private Limited
Authorized Signatory.

Witnesses: 1. ____________ 2. ____________________
Authorised Signatory

DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD™
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Delhi-NCR,Ahmedabad, Mumbai, Pune, Bengaluru, Chennai, Hyderabad, Kolkata.

DECLARATION

I, Satendra Kumar on behalf of **DUOSBRAIN MANAGEMENT SUPPORT SERVICES PVT LTD** providing outsourced manpower in Max Hospital Saket New Delhi.

As per agreement dated --------------Declare that we have adhered to the following statutory requirements in the month of **January'2022.**

Payment of Minimum Rate of wages and above by 7th of next month

A. Payment of Contribution under ESI Act.**15 February'2022**

B. Payment of Contribution under PF Act.**15 February'2022**

C. Payment of Bonus to the eligible employees (on applicable month).

I am enclosing necessary proof in support of my declaration.
I am also declared that I have got license under Contract Labor (R & A) Act and also, I maintain all document/ register and submit all returns on time. The same may be produced before you or your representative as per the requirement.

For Duos Brain Management Support Services Private Limited
Signature

Name: Mr. Satendra Kumar
Authorised Signatory
Capacity: Sr. Executive (HR & Compliance)
Organization DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD
Address: **A-40, Gali No-1, Pochanpur Extn, Sector- 23, Dwarka, New Delhi 110077**
Verification By
Unit HR Head (Sign)
Date-**07th February'2022**

SLA Compliance Certificate

Vendor Name - DUOS BRAIN MANAGEMENT SUPPORT SERVICES PVT LTD

Invoice Number - ----------------------------------

Invoice Date - ----------------------------------

Month of -

User Department -

This is to certify that (please tick the box as appropriate and attach the needful) -

- ☐ **All SLA Met** - All agreed SLA's as per contract have been met and complied with during the period.
- ☐ **SLA Not Met** - Credit Note has been received for recovery towards SLA non-compliance
- ☐ **SLA Not Met** - Recovery on account of SLA non-compliance has been waived off. Please attach the approval for waiver from the relevant authority along with this certificate.

For Duos Brain Management Support Services Private Limited

Authorised Signatory

(Signatures)

Signatory Name :

Date

This certificate is mandatory to be attached with invoices for manpower services and other services invoices. In the absence of this certificate, Invoice will not be processed by the finance team.

@ The approval for waiver from recovery for non-compliance of SLA needs to be attached and has to be obtained from the respective unit head.